



Welcome to the September Newsletter of the Kyrenia Branch

We are fast approaching what, for us, is our busiest time of the year, that of Remembrance. The Royal British Legion is the proud Custodian of Remembrance and it is of the utmost importance that we mark the day in both an appropriate and dignified manner .

On the 14th of November we will hold our Remembrance Day Parade at the Old British Cemetery in Kyrenia this will be our 11th such ceremony and we are hopeful of being able to pay our respects less encumbered by the restrictions imposed by the Covid19 virus last year.

On the 6th of November our ever popular Poppy Ball returns, this year it will be held at the Kaya Palazzo Hotel, details to follow.

There are an incredible ten events scheduled during Poppytide and we urge as many members as possible to come and join in the fun. (see poster below for details) .

Our next Branch Meeting will be on the 20th of September at the Ship Inn commencing at 3pm, please be at the venue promptly.

Our tenth Anniversary Lunch will be on the 1st of October at The House Garden Kyrenia commencing at 2pm.

Tickets are available by calling our amazing ticket line on 05338736876 and we are delighted that our our President, Sir Michael Graydon will be in attendance .

The AGM will be at the Ship Inn on the 11th of October commencing at 3pm where a new Chairperson will be elected .

I have attached a convening notice and the CV's of those persons standing for the role of Chair for your consideration.

I sincerely hope to see you all at these events .

Keep Healthy and Safe:

Les Evans

Acting Chairman RBL Kyrenia Branch.



Patron Her Majesty The Queen
 The Royal British Legion Kyrenia Branch
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12 September 2021

CONVENING NOTICE

FOR THE TENTH ANNUAL GENERAL MEETING OF THE KYRENIA BRANCH OF THE ROYAL BRITISH LEGION TO BE HELD ON MONDAY, 11TH OCTOBER 2021 AT 3PM IN SHIP INN HOTEL, KARAOGLANOGLU

All members are requested to attend this important Annual General Meeting and to bring a valid membership card to ensure you will be able to vote. The final Agenda will be forwarded to you during the week prior to the AGM. Please complete the Notification of Attendance below and forward it to: inforblkyrenia@gmail.com as soon as possible in order that we may have an idea of how many to accommodate.

Please include any topic you wish to have included for discussion at the AGM. It will be necessary to vote for continuing and replacement officers and members of both the Executive (Chairman, Vice Chairman, Secretary and Treasurer) and the General Committee. Completed forms should be with the Secretary by midnight on **4TH October 2021.**

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I..... will/will not be attending the Annual
 General (please print name above) Meeting of
 the Kyrenia Branch of the Royal British Legion.

I would like the following motion to be included for discussion at the AGM:

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.....
.....
..... Signature Date

Pamela Padden
Honorary Secretary



Nominations for Branch Officers and Committee Posts 2021

APPOINTMENT	COMMENT	NOMINEE NAME	PROPOSER NAME	SECONDER NAME
PRESIDENT Sir Michael Graydon	End of first year (of fourth 3 year term). Continuing			
VICE-PRESIDENT Sabri Abit	End of first year (of fourth 3 year term). Continuing			
CHAIRMAN Vacant post		Graham Gardiner (see attached C.V.)	Les Evans	Tony Mansell
		Jean Bradley (See attached C.V.)	Bob Cowen	Clive Seager
VICE-CHAIRMAN (Les Evans)	End of first year (of fourth 3 year term).			
HONORARY TREASURER (Jean Bradley)	End of third year (of first 3 year term) Continuing			

HONORARY SECRETARY (Pamela Padden)	End of third year (of third 3 year term) Continuing			
EVENTS ORGANISER Vacant post		Heidi Naikiran	Pamela Padden	Les Evans
MEMBERSHIP SECRETARY (Sharon Garfield)	End of first year (of first 3 year term.) Continuing			
COMMUNITY SUPPORT OFFICE Vacant Post		Tracylee Cowan	Ann Griffiths	Jean Bradley
POPPY APPEAL OFFICER (Ann Griffiths)	End of first year (of first 3 year term) Continuing			
PROPERTY OFFICER (Mike Burgess)	End of third year (of third 3 year term) Continuing			
COMMITTEE MEMBER (Ian Chennell)	End of second year (of 3 year term) Continuing			

BRANCH AUDITING BOARD				
Dorothea Rogers	End of second year (of second 3 year term)			
Winston Rogers	End of second year (of second 3 year term)			
Damla Fehmi	Branch Auditor			

There now follows the CV's of Jean Bradley and Graham Gardner who are standing for the post of Chair.

Jean Bradley

Telephone: +90 533 881 639
Email: jeandenise69@gmail.com

Profile

An energetic, motivated and dynamic professional with excellent management and administrative skills supported by a broad range of leadership, training and man-management expertise gained in a variety of challenging roles working within the civilian and military environments.

Work History

April 2019 – Current Treasurer Kyrenia Branch

- Execute financial due diligence tasks on a weekly basis to maintain branch finances and accounts.
- Liaise with the branch executive committee to discuss branch activities.
- Produce financial reports for branch meetings.
- Liaise regularly with the independent auditor to discuss branch account activities and the end of year audit report.
- Production of Old British Cemetery accounts

March 2011 – August 2011 Office Manager MPS Middle East Operations Kuwait

- Managed 9 administrative staff.
- Produced payroll and daily attendance reports.
- All HR requirements for working in Kuwait
- Produced and updated/amended Standard Operating Procedures.
- Liaised with corporate office in the UK.
- Conducted orientation of new employees.

July 2008 – March 2011 Site Administrator/Supervisor Oshkosh Corporation Kuwait

- Conduct regular staff evaluations to including annual appraisals.
- Produced the minutes of Senior Management meetings.
- Produced the briefs for Senior Stakeholder visits.
- Managed the payroll for 70 staff.
- Conducted regular liaison with Government Agencies.

2011 – Ongoing Homemaker

1996 – 2003 Personnel and Finance Clerk Territorial Army

- Responsible for the pay and administration of 100 Officers and Soldiers.

1985 – 2003 Guardian Royal Exchange/AXA

- Various positions during this time, final position Credit Control Manager for Broker accounts

Education and Training Qualifications

- O Level – Mathematics, English Language, English Literature, Computer Studies, Environmental Science and History.
- PERS/FIN Class 1
- RBL Treasurers Course.
- RBL Management Course.

Other Activities

- Assistant Events Co-ordinator for most Kyrenia Branch activities and Remembrance weekend
- Past Secretary and member of North Cyprus Cancer Charity Trust
- Member of the RBL Theatre Players

GRAHAM GARDNER

Ruzgar Sokak 5
Karsiyaka
Kyrenia
Mbl 0533 884 86 36
Email ggardner@hotmail.co.uk

PERSONAL PROFILE

A dynamic focused strategic thinking but operationally savvy Director and Business Owner with extensive contract management experience.

CAREER HISTORY

2016 – 2020 Business Owner – Heathrow Motorcycle Training

Business start-up to provide motorcycle training and certification to the general public. Including the Compulsory Basic Training (CBT), Direct Access Scheme (Fully motorcycle Licence) and Advance Motorcycle Riding Training.

Key Skills and Achievements

- Within 8 months became certified with the MCIAC, an external ISO9001 organisation for Quality service delivery and business conduct.
- Forged close ties with the Hounslow Road Safety Council, attended and gave speeches at TFL meetings and symposiums regarding motorcycle road safety in line with policy.
- Started a Division of The 59 Motorcycle Club with the local church (59 Club at All Saints), the Club became the main Club location and membership continues to grow.

2012 – 2016 Operations Director – GreenZone

Responsible for the operational delivery and sub-contractor management for multi-site locations throughout the UK, but mainly iconic properties within the City of London and surrounding areas.

Key Skills and Achievements

- Introduced a hierarchical management system within the company, by promoting from within, creating the want to succeed coupled with a monthly performance reward scheme and an annual performance bonus scheme.
- Increase the operational team from 12 to 46 as a requirement of contract awards, also to ensure contract saturation. By doing this contract engineering increased by 78%.
- Supported and invested in local initiatives and charities, culminating in consistently winning awards at the Wandsworth business Awards Ceremonies

2010 – 2012 **Director of Operations - Casna Group**

Responsible for the operational service delivery and contract management for 70 contracts to the top hotels/ apartments/ spa's in London for soft facilities management services. Excelling in managing and exceeding client expectations and responsible for company stability and a 36% company growth.

Key Skills and Achievements

- Totally changed the organisational structure of the company within 3 months of appointment harmonising ownership of responsibilities for line management.
- Implemented HR systems to reflect the current need of the business
- Implemented a robust, effective and efficient operational team with strict standard operating policies and procedures mindful of the need to constantly drive down operational spend with a saving of 22%
- Operationally maintained and won new contracts to the value of £5.6m in the first year.
- Organised and completed the 3 Peaks Challenge with 11 senior managers as part of a team building process.

2009 – 2010 **Operations/ Account Manager - Veris Property Management Ltd.**

Operations/ Account Manager responsible for the implementation and service provision of a £17m Total FM contract for Biffa Waste Services. Responsible for the management of established Facilities teams at the client Head Offices and satellite Call/ Data centres implementing and managing the TUPE process and expectations.

Key Skills and Achievements

- Implemented the strategic plan for the mobilisation of the site audit and asset gathering process for the 264 locations of the contract over a 4 month period.
- Recruited Operation Staff, Help Desk personnel and a Project Manager to fulfil CAPEX Projects worth £200m including new builds.
- Appointed national and regional sub contractors for hard and soft services after tender evaluation process, saving on average 30% on historic spend by implementing lean/ sigma techniques.
- Implemented a strict transparent H&S auditable regime for all employees and sub contractors submitted to the client monthly, inline with SLAs.

2008 – 2009 **Senior Project/Facilities Manager/Training Officer (Divisional Sergeant Major)**

Managed a team of 24 Senior Instructors (10 Direct reports–Facilities Staff–14 Indirect reports–Instructors) to deliver training and testing in reconnaissance and armoured tactics to NCO and Officer Commanders for the army. Managed the Divisional resources, pay allowances, leave and transport requirements.

Key Skills and Achievements

- Maintained the smooth effective running of large and diverse facilities, ensuring all equipment was serviceable and in efficient working order, by strict adherence to the PPM schedule.
- Controlled the effective utilisation of existing infrastructure and provided comprehensive strategic planning information for future developments.
- Responsible for formulating performance standards and skill requirements, planning and execution of training and testing.

2007 – 2008 **Operations Manager – Afghanistan (Operations Warrant Officer)**

Responsible for the security of all personnel, equipment and resource supplied to the Forward Operating Bases (FOB) Dwyer and Delhi in Southern Helmand province. Liaised daily with logistic support groups to facilitate re-supply. Assisted in the planning and execution of operations including the liberation of Musa Quala from the Taliban.

Key Skills and Achievements

- Maintained a coherent and robust leadership style which ensured all soldiers that deployed from the unit returned from operation.
- Responsible for the duty rota ensuring the perimeter of the FOB was secure at all times, without interfering with operational commitments.
- Project Managed the improvements to the FOB, including winterisation, security, road plan, heated showers and communication centre.

2006 – 2007 **Senior Projects/Facilities Manager (Regimental Quartermaster Warrant Officer)**

Managed a multi skilled team of 38 employees both military and civilian. Procured equipment for 315 officers, soldiers and 250 horses totalling £25million.

Chairman of the Multi Activity Contract, liaised with contractors (Sodexo, Easibed, Interserve and Kashkits Tailors) and MOD stakeholders as required for ceremonial equipment, accommodation, building works and forage. Responsible for ensuring quality control standards were maintained to ISO 9001 standards. Project managed two separate projects one PPP the other PFI, both successfully finished within time lines and within budget.

Key Skills and Achievements

- Saved MOD £25000 annually by introducing new procurement systems for equipment
- Military Senior Project manager on PPP Project of the rebuild of the stable in Knightsbridge, Project accepted by the client 4 weeks before schedule with a fiscal saving of £80,000.
- Enhanced company procedures to ensure compliance to Health and Safety, Environment and Fire policy and legislation, included chairing mandatory meetings and inspections.

Qualifications

- PRINCE2 Registered Practitioner – Parity
- BTEC Level 5 Professional Diploma in Management Studies - Edexcel
- Health and Safety General Certificate NEBOSH
- Fire Safety Certificate NEBOSH
- Management Accounting for Non-Accountants – Bristol University Short Course
- Strategic Leadership and Management of Change – Exeter University Short Course



ROYAL BRITISH LEGION

Kyrenia Branch Poppy Appeal 2021

Forecast of Events

- 21 October Poppy Appeal Launch, George's Bar, Gime 11:00hrs
- 21 October Poppy Appeal Launch Meal, Niaz's 15:30hrs
- 26 October Breakfast club & pop up, Roadhouse 09:30hrs
- 28 October Pop up stall, Stevie's Bar 16:00hrs
- 29 October Poppy Appeal Quiz, Azra Claire's, Gime 19:00hrs
- 31 October Car Treasurer Hunt Verse/Time TBC
- 4 November Pop up stall, Wild Duck 10:00hrs
- 5 November Alternative Race Night, Stevie's Bar 19:00hrs
- 6 November Poppy Ball, Kaya Palazzo
- 9 November Pop up stall, Tina's Bar 10:00hrs
- 12 November Bingo event, Jessie Bar & Restaurant 15:00hrs

See Separate posters for further details



All proceeds to the 2021 Poppy Appeal

Contact Ann Griffiths on 0533 857 4691 or email appeal@kyrenia@gmail.com for further details

LEST WE FORGET

Registered UK Charity 214279
TMC Charis DER 3 & 131



ROYAL BRITISH LEGION



POPPY APPEAL GALA BALL

KYRENIA BRANCH

Kaya Palazzo Hotel

SATURDAY NOVEMBER 6th 2021

7pm for drinks reception

Followed by three course dinner



music and dancing

ENTERTAINMENT

Alper and Friends



There will be a raffle

in aid of the 2021 RBL POPPY APPEAL

Tickets are £45 for members £50 non members

Available from the RBL stall Call 05338736876

Tables of 10 or individual tickets

Unlimited Drinks 7.30pm until 11pm

Dress code Black Tie or Lounge Suit



Carriages 23.30